



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		M. J. COLLEGE
Name of the head of the Institution		Dr. Anil Kumar Choubey
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		07882295044
Mobile no.		9893390201
Registered Email		info@mjge.in
Alternate Email		anilkumarchoubey1@gmail.com
Address		kohka-junwani road Bhilai
City/Town		Bhilai
State/UT		Chhattisgarh
Pincode		490023
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Mrs. Archana Tripathi
Phone no/Alternate Phone no.	07882295044
Mobile no.	9770378896
Registered Email	mjciqac@gmail.com
Alternate Email	archanavin2226@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://mjcit.in//Files/AQAR_2018-19.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://mjcit.in/Home/academics/Academic-Calender

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.32	2015	11-May-2015	10-May-2020

6. Date of Establishment of IQAC	13-Aug-2013
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Special lecture on Inspirational Economy by Dr. Md. Buheji & Dr.	10-Dec-2019 01	200

Doonia (International Institute of Inspirational Economy, Bahreen)		
Special Lecture on National Tobacco Prevention Day- By Dr. Munish Bhagat	02-Dec-2019 01	350
Guest Lecture on Personality Traits -By Dr. Gayatri Jai Mishra	05-Nov-2019 01	200
Guest Lecture on National Integrity Day -By Dr. Kavita Verma	31-Oct-2019 01	300
Awareness on Generic Medicine- By Mr. Anish Voditelwar, Manager, Marketing Bureau of Pharma (Govt. Undertaking)	14-Oct-2019 01	125
Awareness Program on Different Central Government Schemes at Village Khapri-by NSS	10-Oct-2019 07	59
Workshop on Self Defence for Girls-By Warriar Academy, Bhilai	28-Sep-2019 01	150
Guest Lecture on Awareness of E-Waste -By Mr. Arvind Rastogi, BCRC, Bhilai	25-Sep-2019 01	180
Motivational Talk on Research Activities for staff and students - Dr. S. J . Dhoble, RTM Nagpur University, Nagpur	11-Sep-2019 01	140
Zindgi Na Milegi Dobara - a water conservation, Traffic Awareness and Tree Plantation programme conducted by Nagar Nigam, Bhilai, Chamber of Commerce and Traffic Police Department	27-Aug-2019 01	170
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020	0

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

Yes

If yes, mention the amount

20000

Year

2019

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Conducted Green Audit, Energy Audit, Academic And Account audit of the College Campus from a firm of Certified Auditor 2. Motivation of the departments to organize seminar/conferences and workshops and monitoring the progress of research work through College Research Cell (CRC) 3. Internal Faculty Development Programme 4. Community Outreach Program and Institutional Social Responsibility 5. Focus was given in infrastructure development.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Orientation programme for first year students	Orientation programme was conducted in the beginning of the year and students were briefed about the various activities and facilities of the college.
Organise guest lecture from eminent resource persons	15 guest lectures were arranged in the college on various topics.
Encouragement to conduct seminars and	4 workshop conducted

workshop	
Encouragement to students to participate in cultural activities.	Students participated in various inter-college cultural competitions and fests and won prizes
Improvement of quality of research through faculty publications and funding projects	5 Research papers were published and 1 project was funded.
Registration of Alumni Association	Alumni Association of MJ College was registered on 02/06/2020
Installation of Solar Power plant	Solar Power Plant installation process initiated.
MOU with national and international Institution	3 New MOU's with International Institute of Inspirational Economy, Bahreen, S.S. Khanna Girls College, Allahabad and Oman Construction & Engineering Company, Oman were signed.
Creating Eco system	Placing sensor based lights, Ban of plastics within the campus, Establishment of Green club, Regular sapling plantation drives, Creating Awareness on disposal of biomedical waste.
Conduct & Analysis of Academic and Administrative audit	Academic and Administrative audit was done Successfully
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td>Governing Body Of College</td> <td>23-Mar-2021</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Governing Body Of College	23-Mar-2021
Name of Statutory Body	Meeting Date				
Governing Body Of College	23-Mar-2021				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes				
Date of Visit	10-May-2015				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2020				
Date of Submission	31-Jan-2020				
17. Does the Institution have Management Information System ?	Yes				

<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>1. Academics module : This module contains teachers attendance through biometric device entry for that particular month. 2. Student section: This module has academic yearwise class lists, alumni list, and student's profile etc 3 HR module : In this, staff details like staffs appointments, joining of staffs, salary attendance vouchers, leave module of staff from where staff can apply leave online through their personal login. 4 Account Section: This module has payroll module which makes salary vouchers, salary slips for the staff. this module also has Fees module different ledgers of fees (like FE, SE, TE BE and ME) we can create and can allocate to students class wise, so that students can pay fees online through their personal logins and after payment they gets receipt for their paid fees and balance. 5. Library: This gives information about due books, books transactions details and library feedback where everyone can give feedback for library. 6.Admissions: All admission done through online method. 7. Feedback: In this module feedback related to academics and administration MJ takes from students and calculates the result of feedback and takes action on that accordingly. 8. Communication: Through this SMS, Emails can sent to the student's parents, other staff members of college and to those to whom to communicate. 9.Alumni: All alumni data and information is available in this module. 10. Placements : company registration student registration for placement can be done through this module, also placement in charge can directly communicate through mail to company or student if they are already registered in ERP.</p>
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Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

M. J. College, Bhilai is affiliated to Hemchand Yadav Vishwavidyalaya, Durg and thus the curricular aspects of the college are governed by the university statutes and regulations. The institution ensures effective curriculum delivery through a well-planned and documented process. The college has well-structured

Outcome Based Education (OBE) processes for the effective implementation and delivery of the curriculum to make the students socially committed, employable, innovative and research oriented. The college has been pro-active in introducing new generation programmes and familiarising the students with various international education platforms. Curriculum Delivery Planning Process at College Level An Annual Academic Plan (Academic Calendar of the College) is prepared by the IQAC every year on the basis of academic calendar of the university and departmental academic plans. It is published in the college hand book and displayed in website. The College Staff Council assists the IQAC in the process along with timetable and workload committees. The department academic plans are displayed on the department notice boards. The prospectus designed by the Admission Committee disseminates information regarding the programmes and courses. The details of programme outcomes, programme specific outcomes, course outcomes, syllabi, weightage of internal and external examinations are communicated through College Website. E-resources prepared by the faculty and Question Bank containing model question papers and old university question papers are available in the college website. The College Timetable is available in the college website and MJGE_APP (Education App of the college). Curriculum Delivery Process When a new programme is introduced, HoDs direct the teachers to prepare Programme Outcomes and Course Outcomes and the same is approved by the Departmental Advisory Committee. The faculty members also prepare a Course Plan in tune with the attainment of course outcomes. A hand book of programme outcomes and course outcomes is provided to the students. Faculty members use Learning Management Systems and platforms like Google Quiz, etc. The students can access online quizzes, video lectures of the faculty, PowerPoint slides prepared by the faculty. In order to implant practical knowledge, departments have collaborations with professional bodies like Institute of Chartered Accountants of India, Institute of Cost Accountants of India. In order to make the learning student-centric, industrial visits, quizzes, case discussions and seminars, workshops, monthly lecture series and alumni lecture series have been organised on a regular basis. Teachers provide remedial coaching classes for slow learners. The advanced learners are motivated for further better. The feedback regarding the curriculum from the students, teachers, parents and employers is Communicated to the University through the members of the faculty who are in the Board of Studies and other Academic Bodies. For the newly introduced courses, Faculty Development Programmes are being organised on a regular basis. IQAC makes necessary modifications in curriculum delivery based on Curriculum Feedback from stakeholders and Result Analysis.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NA	DCA	20/12/2019	240	Employability	Computer Skill
NA	D.El.Ed.	30/12/2019	300	Employability	Teaching Skill

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MEd	Education	08/05/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the

affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	80

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Value Added Course on Digital Marketing	14/08/2019	35
Value Added Course on Capital Marketing	09/09/2019	27
Value Added Course on Investment Management	05/12/2019	35
Value Added Course on Communication Skill	02/08/2019	43
Value Added Course on Travel And Tourism	04/08/2019	23
Value Added Course on Vasundhara Environment Protection And Cleanliness Skill habit Formation	03/09/2019	35
Value Added Course on UDAN Hereditary Rights And Martial Arts	01/02/2020	57
Value Added Course on Retail Marketing	15/07/2019	22
Value Added Course on Personality Development And time management	01/01/2020	47
Value Added Course on E- Commerce	31/08/2019	30
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Education	199
BCA	Computer Application	2
MCom	Commrece	7
MEd	Education (Proposal)	41
PGDCA	Computer Application	57
MSc	Computer Science	3

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The institution collects the feedback on curriculum aspects and courses from different stakeholders such as the students, alumni, Faculty and Employers. The feedback from students also includes the institutional performance and faculty's performance. Separate feedback form is prepared for each category and required data is collected. Student feedback covers variables like course contents, course outcome, internal evaluation system, availability of reference books etc. along with the performance of faculty members with variables like preparedness for class, subject knowledge, class room behaviour etc. The IQAC conveyed the feedback to the head of the departments for necessary action. Based on student feedback photocopy facility was upgraded in the library. . Feedback on college infrastructure and facilities is reviewed by the Infrastructure Committee of the college and necessary steps are taken for the same. The faculties were instructed to explain course outcome clearly at the beginning of academic year. New value-added courses were added in different departments. Parent feedback were collected and based on feedback IQAC asked HoDs to provide short notes and extra classes for slow learners and to encourage the PG students to participate in seminars and workshops. The Faculty feedback form was collected and analysed. The employer feedback was collected with variables like need for softskills etc., based on the feedback collected IQAC conveyed the HoDs to start some value-added courses to enrich the curriculum. The Alumni feedback was collected on curriculum and Institution. The IQAC conveyed the feedback to HoDs and management to formally register the Alumni Association and to invite some of the alumni as guest speaker in the college. The alumni association was registered formally.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCA	computer application	40	10	4
MCom	Masters in commerce	30	20	11
BBA	Business Application	30	10	3
BCom	commerce	160	35	27
BEEd	education	200	200	200

MSc	computer science	10	1	1
MSc	maths	10	5	Nil
PGDCA	post graduate diploma	60	60	60
MEd	Education	50	50	50
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	501	138	Nil	Nil	43

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
43	43	13	4	1	10

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring is an important strategy in our institution which provide students with the emotional and valuable support students require to achieve the goal of a degree. By providing information, continuous support, guidance and encouragement, mentors play a remarkable role in nurturing students' college aspirations, helping them prepare for challenge ahead. IQAC has established a well-planned Students Mentoring System with three levels namely Mentor Level, Department Level and Institutional Level. In Mentor Level 20 to 30 students are allotted to a faculty to improve their academic as well as non-academic performance. The mentors are introduced at the beginning of the session then individual sessions are conducted periodically. The mentors monitor the academic progress and counsel them personally if needed. The parents are informed regarding the Student's progress. Efforts were made to use student's attendance tracking system and bring the parents into the loop of student's attendance tracking system. Students are encouraged to take part in co- and extra-curricular activities. They are motivated to use the e-resources available in the college and library. If project submission is part of course in programme the mentor help in selecting the topic based on the strength of each student. At department level the head of the department meet with the mentors periodically to review the progress of mentor-mentee system and inform the IQAC accordingly. At institutional level the IQAC member of different department keep track of mentoring system through monitoring committee. The mentors and head of department gives feedback to IQAC who plans seminar, workshop or value-added courses based on that. Mentoring for students in college helps students to feel more connected and engaged on campus, which can ultimately improve student outcomes. The college also helps in building team spirit, inculcating ethics and values, developing cultural bonding and encourage student by scouting their talent. Mentoring by college faculty has a positive impact on students' persistence and academic achievement in college and helps prepare them to be successful in professional careers as well. Each student is mentored from time to time once by their individual class educators. The academic issues, personal and family issues which is directly or indirectly related with the academics are also addressed and if necessary, they are referred to senior faculties who are better counselors.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
639	43	1:15

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
50	43	7	9	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Dr. Anil Kumar Choubey	Principal(in-charge)	Certificate Of Merit (Second Position in Online video Competition)
2019	Shakuntala Jalkare	Assistant Professor	Best Teacher Award By Bhartiya Dalit Sahitya Academy Award Dhamtari C.G
2019	Dr. Shweta Bhatia	Associate Professor	Certificate of Achievement
2019	Dr. J. P. Kanoje	Assistant Professor	Awarded for SVEEP Programme as Best Nodal Officer

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
PGDCA	PG Diploma	Second Sem	26/09/2020	25/11/2020
MSc	PG	Fourth Sem	28/09/2020	25/11/2020
MSc	PG	Fourth Sem	26/09/2020	03/11/2020
MCom	PG	Fourth Sem	26/09/2020	25/11/2020
BEd	UG	Fourth Sem	26/09/2020	31/10/2020
BCom	UG	Final	24/09/2020	11/11/2020
BCA	UG	Final	28/09/2020	25/11/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution being affiliated college strictly adheres with the system designed by Hemchand Yadav Vishwavidyalay for both the Continuous Internal Evaluation (CIE) and the End Semester/Yearly Examination. The institution adopts Centralized Continuous Internal Evaluation (CIE) System to assess all aspects of a student's development on a continuous basis throughout the year.

The CIE components for UG programmes are attendance, test papers and assignment/seminars and in PG programmes, attendance, test papers, assignments and seminars. Students are made aware of the importance and evaluation process through the following initiatives: •Teaching Plan contains evaluation procedures •Academic Calendar with CIA Exam dates •Orientation on changes and amendments in the evaluation process through Tutorial Meetings •Display in the College and Departmental Notice Board, websites and whatsapp groups. The question paper format is displayed on the departmental notice board and old question papers are made available in departmental library. The tentative date of examination is planned by IQAC in coordination with examination cell and staff council. The final time table is prepared by examination cell and displayed in various notice boards, website and Whatsapp groups. Student attendance is monitored by class teachers and mentors, time to time information is passed on to parents. The course teachers have to evaluate the answer sheets in specified time with comments. The teachers discuss the common errors in class rooms and lawful grievances are addressed by teachers and HoDs. Retests are conducted on genuine ground for the needy students. The Result Analysis is done by the class tutors after every CIA Test. The performance of the students is monitored by the Principal and the necessary feedback is given to the concerned faculty members. The Principal conducts Review Meetings department wise to give necessary feedback for the improvement of students' performance. Progress Reports are sent by the tutors to the parents after each of the test. Remedial Classes are conducted for the slow learners, absentees and the students who participate in Sports, NSS activities and Placement Interviews. This practice helps struggling learners to update their subject knowledge and helps them to catch up with their peers.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

IQAC of college prepares the college academic calendar at the beginning of academic year based on university academic calendar and departmental academic plan. The academic calendar contains a list of all the interactive and innovative programmes to be conducted by the college, both at the faculty and student level. The academic calendar ensures maximum delivery hours for teachers and to use these hours effectively. The internal examination schedule (test paper part) is given in the academic calendar so that students can plan their studies accordingly. The principal, HoDs and faculty members meet at the beginning of academic year for smooth implementation of the academic calendar.

Each member of the staff and students are provided with the copy of the calendar for planning their activities. Efforts are made to stick with the schedule given in academic calendar, but for unforeseen reasons the IQAC takes decision for change in any scheduled activity. To meet the schedule of CIE the faculty members take special classes with the permission of HoDs. Assignments and seminars are given well in advance for proper preparation. The evaluation is continuously done. The cultural activities, seminars, workshops, field trips, educational visits etc. are included in academic calendar for all around academic growth of the students. These programmes are conducted without affecting continuous internal evaluation system of the college.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://mjcit.in/course-outcome/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BCA	BCA	Computer Application	2	2	100
BCOM	BCom	commerce	28	27	96.42
BED	BEd	education	199	199	100
BSc	BSc	science	Nil	Nil	00
MCom	MCom	masters in commerce	8	8	100
MSc	MSc	maths	5	5	100
MSc	MSc	computer science	3	3	100
PGDCA	PGDCA	post graduate diploma in cs	59	57	98.27

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://mjcit.in/sss/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Industry sponsored Projects	730	Graduate Agro And Mechanical Engineers	0.5	0.2

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Seminar On Intellectual property Rights (Patent)	Commerce And Education	21/12/2019
Seminar on Research Innovation	All Department	11/09/2019

Guest Lecture on E-Waste Management	All Department	27/09/2019
Guest Lecture on Genric Medicine	Education	14/10/2019
Guest Lecture on Tobacco Prevention	All Department	02/12/2019
International Talk on Inspirational Economy	All Department	10/12/2019
One day Seminar On GST	Commerce and Management	15/10/2019
Seminar On Taxation	Commerce and Management	18/10/2019
International Lecture On Cyber Security	All Department	08/01/2020
Webinar on Web Assisted Learning	Education	13/06/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
National Teacher Award for the creativity, innovation and remarkable contribution in the field of education	Ms Shakuntala Jalkare	Bhartiya Dalit Sahitya Academy	08/09/2019	National Teacher Award for the creativity, innovation and remarkable contribution in the field of education
Achievement for the Excellence in Research	Dr. Shweta Bhatia	Auropath Global Puducherry, India	02/11/2019	Achievement for the Excellence in Research
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	Nil	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
1	1	2

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
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International	Education	4	5
International	Physics	4	3.79
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NA	Nil
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Density functional study on hybrid h-BN/graphene atomic chains	Dr. Anil Kumar Choubey	Physica E Low-dimensional Systems and Nano structures	2020	5.7	Christian College of Engineering Technology	2
Photocatalytic properties of persistent luminescent rare earth doped SrAl ₂ O ₄ phosphor under solar radiation	Dr. Anil Kumar Choubey	NANOSYSTEMS: PHYSICS, CHEMISTRY, MATHEMATICS	2020	Nil	Christian College of Engineering Technology	2
Study of Photoluminescence, Thermoluminescence, and Afterglow properties of Dy ³⁺ doped Ba ₂ ZnSi ₂ O ₇ phosphor	Dr. Anil Kumar Choubey	Optik - International Journal for Light and Electron Optics	2020	3.7	M. J. College	1
Density functional study on hybrid graphene/h-BN	Dr. Anil Kumar Choubey	Physica E Low-dimensional Systems and Nano	2020	5.7	Christian College of Engineering	Nil

2D sheets		structures			Technology	
A comparative photoluminescence and Judd-Ofelt study on alumino silicate phosphors	Dr. Anil Kumar Choubey	Journal of Materials Science: Materials in Electronics	2020	2.2	M J College	Nil
Photocatalytic Properties of Strontium Aluminate Phosphors: A Review	Dr. Anil Kumar Choubey	International Journal for Research in Applied Science Engineering Technology	2019	Nil	Christian College of Engineering Technology	Nil

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Study of Photoluminescence, Thermoluminescence, and Afterglow properties of Dy ³⁺ doped Ba ₂ ZnSi ₂ O ₇ phosphor	Dr. Anil Kumar Choubey	Optik - International Journal for Light and Electron Optics	2020	5	1	M. J. College
A comparative photoluminescence and Judd-Ofelt study on alumino silicate phosphors	Dr. Anil Kumar Choubey	Journal of Materials Science: Materials in Electronics	2020	5	1	M. J. College

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	14	26	Nil	Nil
Resource	Nil	2	Nil	6

persons

[View File](#)**3.4 – Extension Activities**

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Camp	M J College/ Loins Club Bhilai Pinnacle	16	54
Golden Jubali Of NSS Tree Plantation At Balodi	NSS	15	55
Swachata Abhiyan on NSS Sthapna Diwas	NSS	21	70
Skit , Poster, Debate and other competition Organised on Gandhi Jayanti	NSS	24	146
Women Day And Holi Celebration	Arpan School Sec. 04	7	4
COMMUNITY CAMP	Education Department of College	15	160
07 days NSS Camp	NSS	4	55
Womens Day HOLI CELEBRATION	Arpan School Sec. 04	7	4
Workshop on Tobacco Prevention Day at Village Samoda	NSS / M J College	11	126
Legal Awerness lecture by Mr. Vivek Sharma Judge Legal Aid Clinic	NSS / M J College	14	186

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
SVEEP	Certificate for Appreciation	Collectorate Nagar Nigam Durg	400
NSS	C- Certificate	Hemchand Yadav University , Durg	3
Best Practices	Award For Achievement	Hemchand Yadav University, Durg	250

		C.G.	
Social Work	Certificate for Appreciation	Chhattisgarh Chamber Of commerce Industries	170
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Health Awareness	Govt. Hospital, Supela / M J College	Guest Lecture on Tobacco Prevention Day	17	96
Awareness program	Pharma Public Sector / M J College	Awareness on Jenric Medicine	27	98
Awareness program	M J College	Gandhi Jayanti (Sarva Dharma Sambhav)	4	55
Health Awareness	Lions Club Bhilai Pinnacle	Blood Donatition Camp	12	70
Gender Issue	Worrior Academy	Work shop on Self Defence for girls	21	129
Awareness program/ Tree Plantation	Govt	Plantation on Golden Jubali Of NSS	24	55
Swachhata Abhiyan/Awareness Program	M J College	NSS Camp	5	50
Swachhata Abhiyan/Awareness Program	Bandhbarad / Education Department	Community Camp at Bandhbarad	12	174
Awareness program	M J College	Online Corona Awareness quiz	50	130
Swachhata Abhiyan/Awareness Program	NSS of M J College	Online Environment awareness quiz	20	236
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Soft Skill Development Workshop	Teaching And Non teaching staff	College Management	05
Motivational Talk on Research	Students and Teachers	College Management	01

activity			
A Lecture on E-Waste Management	Students and Staff	College Management	01
Work shop on Self Defence for girls	Students and Staff	College Management	01
Blood Donatition Camp	Students and Staff	College Management	01
Awarness on Jenric Medicine	Students and Staff	College Management	01
Guest lecture on National Integrity Day	Students Of Education Department	College Management	01
Guest Lecture on Personality Traits	Students Of Education Department	College Management	01
Guest Lecture on Tobacco Prevention Day	Students and Staff	College Management	01
Special Lecture on Inspirational Economy	Students and Staff	College Management	01
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Training Programme (Internship)	School Observation Practice Teaching	Govt. Higher Secondary School , Vrinda nagar, Bhilai	29/07/2019	23/11/2019	16
Training Programme (Internship)	School Observation Practice Teaching	Govt. Higher Secondary School , Khamariya	29/07/2019	23/11/2019	16
Training Programme (Internship)	School Observation Practice Teaching	Govt. Higher Secondary School, Supela , Bhilai	29/07/2019	23/11/2019	16
Training Programme	School Observation	Govt. Middle	29/07/2019	23/11/2020	16

(Internship)	Practice Teaching	School , Jevara Sirsa , Durg			
Research Activity	Motivational Talk	Dr. S. J. Dhoble (Professor) Physics RTM Nagpur University, Nagpur	11/09/2019	Nil	140
Training Programme (Internship)	School Observation Practice Teaching	Govt. Middle School , Shakti Nagar , Durg	29/07/2019	15/02/2020	12
Project Work	MOU	Dr. Santosh Rai (Director ,P rofessional Career)196 , Zonal Market , Sec-10, Bhi lai, Ph.No.-0 7882261606	15/10/2019	Nil	32
Project Work	Financial Analysis, Customer Satisfaction	Central Commercial Bank	15/01/2020	31/01/2020	3
Project Work	E-Commerce	Amazon, Fli pkart	15/01/2020	31/01/2020	2
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
SS INFORMATICS	01/06/2019	LIBRARY SOFTWARE MAINTANACE AND PROJECT WORK OF STUDENTS OF COMPUTER SCIENCE DEPARTMENT.	48
Shri Shankaracharya Mahavidyalaya ,Bhilai	01/06/2019	Participation in Seminar , Conference workshop and Training. , Exchange of academic resources. Training and development of administrative and teching Staff and	247

		Exchange of student .Organizing combind national International events,Mutual visit of	
" PRAYAS SHRAVAN VIKLANG SANSTHAN, Teacher's Training Institute (HI), BHILAI NAGAR	01/06/2019	Participation in Seminar , Conference ,workshop and Training. , Exchange of academic resources. Training and development of administrative and tech. Staff, and exchange of student.Organizing combind national International events,Mutual visit of a	244
Professional career , Bhilai	01/06/2019	Participating conducting in Seminar , Conference ,workshop and Training. , Exchange of academic resources.	95
PC Academy, Bhilai	01/06/2019	Participating conducting in Seminar , Conference ,workshop and Training. , Exchange of academic resources.	103
Cranoist Engineers, Ahmedabad (Gujrat)	01/06/2019	The main purpose is to provide consultancy and On Job Training Services	49
Oman Construction engineering Company, LLC	18/03/2019	The main purpose is to provide consultancy and Job Training Services	74
Sadanlal Sanwaldas Khanna Girls College, Prayagraj	04/03/2020	Participation in Seminar , Conference workshop and Training. , Exchange of academic resources. Training and development of	300

		administrative and teaching Staff and Exchange of student .Organizing combind national International events,Mutual visit of	
International Institute on Economy , Bahrin	10/12/2019	Participating conducting in Seminar , Conference ,workshop and Training. , Exchange of academic resources.	140
G - Tech , Bhilai	16/03/2020	Participation in Seminar , Conference workshop and Training. . Training and development of administrative and teching Staff .	58
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
7	5.97

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Others	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Classrooms with LCD facilities	Newly Added
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation

library management system	Partially	1	2016
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4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	11970	1619396	104	34420	12074
Journals	49	66000	2	3000	51	69000
Reference Books	1154	167840	Nil	Nil	1154	167840
e-Books	Nil	Nil	3164309	35000	3164309	35000
e-Journals	Nil	Nil	6150	35000	6150	35000
Library Automation	1	16000	Nil	Nil	1	16000
Weeding (hard & soft)	Nil	Nil	27	6000	27	6000
CD & Video	20	1000	25	1500	45	2500
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Shweta Bhatia	Academic/ Video Lecture Module	You tube channel	30/04/2020
Dr. J. P. Kanoje	Academic/ Video Lecture Module	You tube channel / https://www.durguniversity.ac.in/show/studymaterial-other	29/04/2020
Mrs. Archana Tripathi	Academic/ Video Lecture Module	You tube channel / https://www.durguniversity.ac.in/show/studymaterial-other	17/04/2020
Mrs. Gayatri Gautam	Academic/ Video Lecture Module	You tube channel / https://www.durguniversity.ac.in/show/studymaterial-other	22/04/2020
Mrs. Urmila Yadav	Academic/ Video Lecture Module	You tube channel / https://www.durguniversity.ac.in/show/studymaterial-other	16/06/2020

Ms Shakuntala Jalkare	Academic/ Video Lecture Module	You tube channel / https://www.durguniversity.ac.in/show/studymaterial-other	20/05/2020
Mrs. Manju Sahu	Academic/ Video Lecture Module	You tube channel / https://www.durguniversity.ac.in/show/studymaterial-other	13/08/2020
Mrs. Mamta S Rahul	Academic/ Video Lecture Module	You tube channel / https://www.durguniversity.ac.in/show/studymaterial-other	05/06/2020
Mrs Neha Mahajen	Academic/ Video Lecture Module	You tube channel / https://www.durguniversity.ac.in/show/studymaterial-other	18/07/2020
Dr. Anil Kumar Choubey	Academic/ Video Lecture Module	You tube channel	22/04/2020
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	35	2	2	4	3	3	5	10	0
Added	0	0	0	0	0	0	0	0	0
Total	35	2	2	4	3	3	5	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
HEAD PHONES	http://mjcit.in/Home/video_play/headphone
WIFI	http://mjcit.in/Home/video_play/Wifi-Access-Point
SMART BOARDS	http://mjcit.in/Home/video_play/computer-system-with-video-capturing
LANGUAGE LAB	

	http://mjcit.in/Home/video_play/language-lab
canon digital camera	http://mjcit.in/Home/video_play/Canon-Digital-Camera
wire less mike/mike	http://mjcit.in/Home/video_play/wireless-mic
LCD	http://mjcit.in/Home/video_play/lcd
OHP	http://mjcit.in/Home/video_play/OHP
Box With Amplifier	http://mjcit.in/Home/video_play/box-with-amplifier
Computer System with video capturing Card	http://mjcit.in/Home/video_play/computer-system-with-video-capturing

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
30000	223794	750000	646456

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose as per the requirements in the interest of students.

- **Laboratory:** Record of maintenance account is maintained by lab technicians, Lab In charge and supervised by HODs of the concerned departments.
- **Maintenance of laboratories** are as follows:- The calibration, repairing and maintenance of sophisticated lab equipment's are done by the technicians of related owner enterprises.
- **Library:-** 1. The requirement and list of books is taken from the concerned departments and HOD's are involved in the process. The finalized list of required books is duly approved and signed by the Principal. 2. Suggestion box is installed inside the reading room to take users feedback. Their continuous feedback helps a lot in introducing new ideas regarding library enrichment. 3. To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam. 4. Other issues such as weeding out of old titles, schedule of issue/ return of books etc. are chalked out / resolved by the library committee. 5. Library management system software with N-list are used in Library.
- **Sports:** - Regarding the maintenance of sports equipment the college sports in charge is deputed. During the session 2018-19 college participated in Cricket, Kabaddi inter-collegiate championship. During 2018-19 VTU sports are organized by college.
- **Computers:** - 1. Centralized computer laboratory established to enrich the students. 2. ERP software is used for maintaining faculty and students details. 3. Each Department having appropriate computer for their requirements. 4. Internet and WIFI Enabled campus. 5. Open access journals facilities are available.
- **Classrooms:** - 1. The college has various committees for maintenance and upkeep of infrastructure. At the

departmental level, HODs submit their requirements to the Principal regarding classroom furniture and other. 2. Administrative officers will take in charge for student's academic requirements. • Additionally:- 1. There is lab instructors in every department, who maintains the stock register by physically verifying the items round the year. 2. Department wise annual stock verification is done by concerned Head of the Department. 3. Regular maintenance of Computer Laboratory equipment's are done by Laboratory Assistant along with Laboratory attendant and they are headed by the faculty in charge. 4. Regular cleaning of water tanks, proper garbage disposal, pest control, landscaping and maintenance of lawns is done by Institute concern Employees. 5. College campus maintenance is monitored through regular inspection. 6. Upkeep all facilities and cleanliness of environment in men's and women's hostel is maintained through Hostel monitoring committee. 7. Outsourcing is done for maintenance and repairing of IT infrastructure such as computers, internet facilities including Wi-Fi and broadband.

<http://mjcit.in/infrastructure>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Scholarship	36	189900
Financial Support from Other Sources			
a) National	Tribal Welfare Department, Durg, (C.G.)	222	1469880
b) International	NIL	Nil	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Bridge Course	01/08/2019	6	Maths Department
Mentor - Mentee System	01/08/2019	639	All Department
Yoga Classes	15/01/2020	115	All Department / Raj Yogi Mission (through Zoom Application)
Remedial Coaching	01/08/2019	120	All Departments
Personal Counselling	03/08/2019	25	All Departments
Soft Skill Development	20/09/2019	160	Sunday Campus
Language Lab	15/07/2019	50	Department of Computer Science, Education, Commerce

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Guidance And Counselling	7	41	7	12
2020	Career Guidance And Counselling	Nil	28	Nil	Nil

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
53	50	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
.NIL	35	5	Various or organizations	32	13

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	47	B.Ed	Education	Other Institution	M.A. / M.Sc. / M.Com. / M.Ed.
2019	19	B.Ed.	Education	M. J. College, Bhilai	M.Ed.
2020	11	B.Com.	Commerce	Higher Education	C.A., Law, M.B.A., M.Com., M.A.

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	7
Any Other	5
CAT	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Archery	Institution Level	15
Kho- Kho	Institution Level	27
Kabaddi	Institution Level	21
Inter School Garba Competition	Institution Level	6
National Hindi Diwas	Institution Level	8
Winter Carnival	Institution Level	250
Basant Panchami	Institution Level	30
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	II nd Prize Of Folk Dance	National	Nil	1	NIL	Sagar Bagh, Jyoti Verma, Monika, Ka meshwari, Namrata, Anju, Takesh, aarti Pal, Vikas Kumar,
2020	IInd Prize Of Folk Song	National	Nil	1	NIL	Sagar Bagh, Jyoti Verma, Monika, Ka meshwari, Namrata, Anju, Takesh, aarti Pal, Vikas Kumar,
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Our college has Student Council selected by the laws of affiliating university. The student council actively participate in all kind of academic, curricular and extracurricular activities. They lead by example and motivate other students to take part in all the aspects of college activities for its smooth functioning. Student council acts like a bridge between students and faculty members and work for the benefit of students. College management and faculties support student council to develop their leadership qualities. Some important work for student council is 1. Coordination in day to day academic activities at their level 2. Coordination in communicating the information between students and teaching faculty 3. Coordination in conducting special events like departmental fest, etc. 4.Coordination in organizing cultural events 5. Coordination in organizing Sports Games for the students 6. Coordination in inviting the external guest speakers and organizing the Seminars Workshops.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Registration Date - 02/06/2020 Registration Number - 122202044132

5.4.2 – No. of enrolled Alumni:

42

5.4.3 – Alumni contribution during the year (in Rupees) :

4200

5.4.4 – Meetings/activities organized by Alumni Association :

Meeting- 19/07/2019, Meeting- 14/10/2019, Meeting- 31/01/2020

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Ever since the inception of the college, administration is carried effectively through a decentralized mechanism. This inclusive and participatory approach promotes an environment of solidarity and mutual respect which ensure the smooth functioning and growth of the institution. The 'Principle of Subsidiarity' is applied at different domains for effective administration. It aims at proper delegation of power and authority from apex to the grass root level. The management takes major decision and policies are framed and implemented through participative administration. The Director and Principal are the pivot point of the institution. Different committees are formed at the beginning of session and convener bears the major responsibilities. Through this principle, the college effectively grooms proper leadership at various levels. The Faculty members are allowed to attend training programmes and workshop for the development of their leadership quality and to lead by example. Every department is headed by departmental heads, the power to take decision about the department is vested upon the shoulder of the head of the department, the functional autonomy is granted to all departments and units in the college. Thus, a participative culture is evolved in the institution. At each level and sphere of activity, the teachers and students cooperate with each other for the successful implementation of the prospective plans. This work culture generates goodwill among the entire college community and motivates all to work in unison to achieve the different objectives set by the authorities in consultation with the stakeholders. Recommendations and

suggestions are invited from the stakeholders before the policy formulations. Staff Meetings, Students Union Meetings, Council Meetings, IQAC Meetings and Alumni Meetings are conducted to pool opinions and proposals. One of the many instances of participatory and decentralised management of the college is enriching the e-contents and eLibrary of the college. The library department proposed the subscription of NList for enriching library in context to the eJournals, eBooks and other eResources for the students and staff. The proposal was given to IQAC who took initiatives and NList was subscribed. When the spreading of COVID-19 virus increased nationwide, lock down was imposed. The staff council proposed to develop e Contents like lecture notes, video lecture etc. The e-contents were developed and uploaded to video hosting sites. IQAC took further initiative for the development of M J College's own learning app. The software division of Zinota was hired for the same and MJGE-a learning app was developed which was provided to all students and faculty members via google play store. In the path of making the college eco friendly IQAC has taken initiative to make campus solar powered. IQAC chalked out the action plan, beginning with Energy Audit and Green Audit. Which gave the energy requirement of the college. Initiatives has been taken out for the establishment of the Solar Power Plant and to return the excess electricity to the grid.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission of Students: Admissions are done on the basis of norms laid down by the University. Admission committee and carrier guidance cell helps students to opt out for different courses.
Teaching and Learning	The teaching-learning and evaluation system in the college warrants the creation of desirable graduate attributes and outcomes that are essential for the overall development of the students. The admission process is done through the Centralised Allotment Process (CAP). The college is one of the most sought after higher education institutions in the state and it is very much evident in the demand ratio of the programmes. The average enrolment percentage during the assessment period is above 90. The management takes extra care in fast filling of the vacant teaching positions to maintain a decent student-teacher ratio.
Curriculum Development	The curriculum is prescribed by the Hemchand Yadav University, Durg. However, some faculty members have been appointed as Board of Studies,ho give their valuable suggestion for syllabus revision.

Examination and Evaluation	The internal assessment is done based on student's attendance, writing skills (assignment), presentation skills (seminar) and knowledge levels (test papers). The institution has a Three Tier Grievance Redressal Mechanism with two levels at the college and upper level at the university. Result Analysis is done every year both at department level and college level and the results in external evaluation have been improving over the years. The current year pass percentage stood at 85.
Research and Development	The college has a well-defined Research Policy and Code of Ethics formulated by the Research Cell which acts as the guiding tool and driving force.
Library, ICT and Physical Infrastructure / Instrumentation	The Library has three floors with a total area of 1517.04 sq.m with more than 25,000 books. The library is fully automated. The library provides remote access to e-resources through its digital library wing called MJ College Digital Library. The e-resources are mainly accessed through the platform of N-LIST. The library functions from 9.00 a.m. to 6.00 p.m. The college has well established systems and procedures like planning board, Library Committee, building committee, purchase committee and others for monitoring and maintaining the physical infrastructure of the college.
Human Resource Management	The Human Resource of the college is managed in a free and democratic manner. The aim of the college is to make optimum use of the available human resources. All faculty members are involved in different activities.
Industry Interaction / Collaboration	Industry Interaction / Collaboration: Students are taken for industrial visits.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	The administrative office is fully computer equipped with Internet, fees collection is also done through computerised system and communication with University takes place over Internet.
Finance and Accounts	: Finance and Accounts of the College is maintained with the help of computer

	and dedicated software.
Planning and Development	IQAC is instrumental in planning development of college activities like Academic , Cultural sports. College collects Online feedback Form different stockholders analyse it implement in Planning development process . Google calendar, MS office etc are used for documentation information is Shared by e mail / Whats up etc.
Student Admission and Support	The students record is also maintained through computers, various scholarships and stipends are applied through Internet means.All admission done through online method.Examination forms, admit cards are all available on University web-site.
Examination	Examination: Examination records are maintained and internal assessments are awarded through online portals.Due to Corona in 2019-2020 all examination done through online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. Shweta Bhatia	International Seminar	Management Body	1000
2020	Dr. Anil kumar Choubey	National Conference	Management Body	2000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Soft Skill Development Workshop	Faculty Development Program	01/07/2019	05/07/2019	40	8
2020	Teaching Skill Development Program	Internal Faculty Development Program	02/12/2019	09/12/2019	28	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Program	1	09/05/2020	13/05/2020	07
Faculty Development Program	7	03/07/2020	09/07/2020	7
Faculty Development Program	8	22/07/2020	31/07/2020	10

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
8	5	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EPF, Basic Medical Facility, Wards of staff members are given concession in tuition fee for studying in college/sister institutes, Incentive for publication in UGC listed unpaid journals and presentation of papers in International conferences. Achievement of staff is appreciated in the form of felicitation, Loans are granted to meet financial emergencies, Subsidized Bus and canteen facility, 24x7 WiFi facility in campus.	ESIC, EPF, Wards of staff members are given concession in tuition fee for studying in college/sister institutes, Interest free Personal Loan facility	Book bank facility from Central library to needy students, Free ship for financially backward and meritorious students, incentive for University Rank Holders, exemption in tuition fee is given to students representing the college at different levels.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

institute conducts internal and external audit regularly. Padam Baradiya and associates are conducting internal audit every quarter. Lalit Jain and Associates conduct external audit yearly.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Graduate Agro mechanicals private limited / Management Body	350000	Minor Project / ALL CO CURRICULAR ACTIVITIES, ORIENTATION PROGRAM , ANNUAL DAY , FRESHERS PARTY , FAREWELL PARTY ETC..
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6.4.3 – Total corpus fund generated

500000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	shri shankaracharya college.Bhilai	Yes	padam baradiya and associates
Administrative	Yes	shri shankaracharya college.Bhilai	Yes	padam baradiya and associates

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Regular parent -teacher meet to discuss about the educational progress of the students 2. Suggestions regarding academic and administrative reforms are heartily welcomed and implemented 3. Parents are always extent their supportive hands in cultural activities.
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6.5.3 – Development programmes for support staff (at least three)

To nurture and retain talent the college authority support the staff in following ways- 1. Refresher course and orientation course 2. Personality development and communication skill training. 3.Time allotted for self grooming.
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

After the last NAAC review, consistent efforts have been made to improve and upgrade the overall standard and facilities of the college. Some major initiatives taken after the last NAAC review are 1. The college introduced M.Ed. PG programme (in year 2019). 2. Teachers were encouraged to engaged themselves in various research oriented activities, two more faculty members joined Ph. D. Programme. 3. Faculty members were encouraged to participate in International/National conferences and research paper publications. 4. MoUs were done with industries to enhance industry linkages for onjob training of students. 5. ICT facilities were increased, smart class were provided for better teaching-learning experience. 6. In library book for english medium students were increased. 7. eResources in library were increased by subscribing NList. 8. Mentor-Mentee system was strengthened. 9. Water harvesting system enegy green audit were done to make college more environment friendly. 10. whole administrative process were made digitized. 11. Alumni Association was formally registered.
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	A discussion on National Education Policy 2020	01/07/2019	12/07/2019	12/07/2019	170
2019	Tree plantation HARELI	01/07/2019	02/08/2019	02/08/2019	47
2020	winter carnival	01/01/2020	02/01/2020	03/01/2020	250
2020	Annual day	01/01/2020	03/02/2020	Nil	450
2019	Work shop on Self Defense	01/07/2019	28/09/2019	Nil	150
2019	Guest Lecture on Tobacco Prevention Day	01/10/2019	02/12/2019	Nil	96
2020	International Guest Lecture on Cyber Security	01/01/2020	08/01/2020	Nil	176
2020	Online Workshop on Yoga Day	03/04/2020	21/06/2020	Nil	150
2019	Teaching Skill Development Program	01/10/2019	02/12/2019	09/12/2019	28
2020	International Webinar on Web Assisted Learning	03/04/2020	13/06/2020	Nil	350

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Work shop on Self Defense for girls	28/09/2019	Nil	135	15
INTERNATIONAL WOMEN'S DAY	08/03/2020	Nil	24	8
Legal Awareness program at Khapri Village	10/10/2019	Nil	37	18
International Womens Day	08/03/2020	Nil	34	8

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Tree Plantation, Environment Education., Solar lights, led lights, organic farming, vermi compost, water harvesting

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	No	17
Ramp/Rails	Yes	2
Braille Software/facilities	Yes	Nil
Rest Rooms	Yes	22
Special skill development for differently abled students	Yes	250
Scribes for examination	Yes	1
Physical facilities	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	18/11/2019	1	HEALTH HYGIENE OF WOMEN	Cleanliness during periods	54
2020	1	1	22/04/2020	1	Food Items Donated by	Food Supply to Home Less People to	50

					Annapurna Scheme	Lock Down Period	
2019	1	1	14/08/2019	1	Rakhi celebration	Communal Harmony	83
2019	1	1	01/10/2019	1	BLOOD DONATION CAMP	Awareness about blood donation	70
2019	1	1	10/10/2019	1	Awareness program at Khapri	Awareness program on Different Central Government Schemes	54
2019	1	1	17/12/2019	1	Community Camp at Bandhbarad	Community Service by Students	186
2020	1	1	23/01/2020	1	Legal Awareness lecture at Samoda Village	Awareness About Legal Rights	200
2019	1	1	25/09/2019	1	Tree Plantation	Environment protection	55
2019	1	1	04/08/2019	1	Educational trip	Managerial Skills	26
2019	1	1	20/03/2020	1	Make A Herbal Sanitizer	Covid-19 Awareness	7
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Hand book on Human Values And Ethics	14/01/2019	The Hand Book also Available in College Website

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2019	Nil	300
National HINDI Day	14/09/2020	Nil	74
SURGICAL STRIKE DAY	30/09/2019	Nil	158

World Yuth Skill Day	15/07/2019	Nil	150
World Senior Citizen Day	01/10/2019	Nil	25
Gandhi Jayanti	02/10/2019	Nil	146
REPUBLIC DAY	26/01/2020	Nil	278
National Integrity Day	31/10/2019	Nil	138
Basant Panchmi	29/01/2020	Nil	94
International Yoga Day	21/06/2020	Nil	150
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

"Green MJ Clean MJ" MJ college, BHILAI established in 2001. MJ College is having an Eco-friendly campus in all respects. Swachh MJ, "Green MJ, Clean MJ" is an initiative of the entire MJ College community to institutionalise cleanliness as an integral part of its functioning. This initiative has the following objectives. • To support the Swachhta movement in the country. • To contribute positively to the environmental consistency. • To campaign for good health, well-being, clean water, sanitation and clean energy. • To monitor the environmental performance of the college. • To formulate and implement a green protocol for students, faculty and campus level. The performance of the college in this aspect is distinctive College Greenery. The campus adorned by lush greenery. Herbal garden, biodiversity garden, vegetable garden, etc.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1: M J "Give A Hand, Give A Life" M J College, is an institution that always keeps social transformation and social justice well above the individual prosperity and success. One of the core values of the institution is social commitment. The college believes that higher education institution has responsibility to all its stakeholders and it can be fulfilled only through continuous community engagement and fostering the social responsibility of the students and teachers. A. Aims and Objectives: The practice has the following aims and objectives. i) To catalyze new initiatives of community engagement to help the local community. ii) To contribute to the socio-economic development of the rural community. iii) To gain understanding of social realities and find out solutions. iv) To appreciate local knowledge and wisdom. v) To help the needy people during natural disasters. B. The Context M J college has a tradition of community engagement and the institution is always committed to the progress and development of the local community. The college has been organizing a number of programmes to empower the society and to help the downtrodden. C. The Practice The college has organized a good number of programmes with the purpose of educating and helping the society through continuous community engagement and extending support. The practices followed under this initiative are given below.:- i). M J ANNAPURNA Yojna in which distribution of grains/pulses is done every month at Ashray sthal, Orphanage, Mother Teresa Home (A place for mentally challenged old people) ii) FINANCIAL support to Anubhuti Shree foundation every Month for sanitary Napkins distribution for health and hygiene of women in rural and backward areas and testing of bone density in women. **BEST Practice 2: Social Care and CHILD CARE Programme:** It is one of the key charity programmes of the college. In this initiative, i). financial support is provided to Arpan school (a school for

mentally challenged children) for Physiotherapy. The college provides PHYSIO THERAPY AND MEDICINES for about 54 physically and mentally challenged orphans every day. ii). HELP for the WEAKERS: The students offer financial and physical help to poor sections of the society, Free medical, Dental, hearing camps are organised in association with other organizations like Red cross, lioness club, Prayas school etc. The students visit orphanages on a regular basis and interact with the inmates. The students and teachers often celebrate important events like holi, diwali, new year, birthdays etc. with the members in orphanages. iii). Social Change and Community Engagement: College participate in Clean India Mission. Students and staff contribute physically to clean the heritage places, Temple and public places. The college has been organising blood donation camps every year in association with various organisations such as Regional Blood Transfusion Centre, Red Cross, HDFC Bank Ltd, Aashirwad Blood Bank etc.. The NSS volunteers have immensely contributed in the field of Cleanliness drive, awareness programmes in different socio-economical issues, legal rights, issues related with agriculture and domestic cattels etc. Staff and Students distributed study material such as book, pen, pencil and other items among poor school students. The college has observed Road Safety Week in association with Bhilai Road Safety Authority.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://mjcit.in/Best-Practices>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college was founded to cater the educational needs of the region without any discrimination against any caste, creed or social segments. We also believe that the students can be made socially responsible citizen by imparting moral education. The college continues its service to the nation by not only providing quality education but the moral values also. In this COVID-19 pandemic period everybody was struggling for basic needs, medical facilities, care and even for life. Specially the medical facilities were hit very badly and there was hardly any bed available in hospital for common people. In this period M J College understood its social responsibilities and started a new programme called "PranVayu". Under this programme when the first wave of pandemic hit the region, college arranged 4 beds with oxygen cylinder facilities, wheel chair, Blood Pressure and temperature monitoring instruments and stretcher at college building. This facility was initially arranged for the members of M J Family, then later it was made available for local peoples. Nursing staff and other caring staff were made available 24 hours. The College's Annapurna Yojna in which every month "Rashan" is donated at various places, were diverted to help corona hit families. To make people aware about corona virus online quiz competition, online slogan and poster making programmes were organized. The M J Family members were provided with the medical kit for any emergency uses. After the introduction of vaccine different awareness programmes were conducted online/offline at nearby places. The second wave of corona attack in durg district was one of the worst cases nationwide and every second covid patient required oxygen supply. M J College under Pran Vayu scheme purchased Oxygen Concentrators with its limited resources and made available for public free of charges. Faculties voluntarily made themselves available for giving oxygen concentrator to needy people. The oxygen concentrators were allowed to take away after a small training on how it should be used. This work helped many post covid patient who required oxygen supply after getting discharged from hospitals and either could not afford cylinders or the old age persons who live alone and could not carry bulky oxygen

cylinders.

Provide the weblink of the institution

<http://www.mjge.in>

8.Future Plans of Actions for Next Academic Year

M J COLLEGE visions to be transformed into a college of Global Standards imparting world class education through skilled manpower to make a significant contribution to the nation building, cater to the needs of the society by creating research oriented intellectual domain that initiates, nourished and perpetuates values of humanity, conscious co-existence achievement of excellence. Thus, college believes in creating new frontiers of knowledge in quest for development of a Humane Society moves on with the following future plan of action for the next academic session to reach the target: - 1. Implementation of ICT/e-governance in all the administrative academic section to make the campus fully automated. 2. Promoting International collaboration for Academic Interaction and Research Resource Exchange. 3. To increase national / International Linkage with Industries, higher education Institutions. 4. To establish skill-driven Industry-Academia atmosphere in the Campus. 4. To upgrade the internal evaluation system through regular online - MCQ's exam pattern, Mock Test and prepare the students for various competitive examination in a better way. 5. To increase the number of MoU's by each academic department for student and faculty exchange. 6. To ensure a plastic free, Junk food free, Tobacco free campus and to make the campus eco-friendly. 7. Strengthening the Alumni database their contribution at the departmental level. 8. To enhance upgrade the resources of Laboratory facilities for creating Advanced Research Environment. 9. Implementation of better Laboratory Safety Guidelines in all the laboratories. 10. Usage of e-Resources in all the academic departments. 11 Timely submission of AQAR for the upcoming academic session 12. MJ plans to strengthen the staff development facility and organize regular training programs capacity building workshops for both teaching non-teaching staff members. 13. MJ plan to incorporate the involvement of Alumni and industry partners in the various activities of the college.